14. Contacts and useful links

## 14.1 DELWP Regional Offices

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| **DELWP Regional Office** | **Contact details** |
| **Hume** | 89 Sydney Rd Benalla 3672 Phone (03) 5761 1611 Fax (03) 5761 1628 |
| **Gippsland** | 71 Hotham St Traralgon 3844 Phone (03) 5172 2111 Fax (03) 5172 2100 |
| **Port Phillip** | 609 Burwood Highway, Knoxfield, 3180 Phone 9210 9222 |
| **Grampians** | 402-406 Mair St, Ballarat 3350 Phone (03) 5336 6856 Fax (03) 5336 6885 |
| **Loddon Mallee** | Cnr Midland Highway & Taylor Street Epsom 3551 Phone (03) 5430 4444 Fax (03) 5448 4982 |
| **Barwon South West** | Cnr Fenwick and Little Malop St Geelong 3220 Phone (03) 5226 4667 Fax (03) 5226 4725 |

## 14.2 DELWP webpages in these guidelines

| **Topic** | **URL** | **Chapter reference** |
| --- | --- | --- |
| DELWP Office locations | <http://www.delwp.vic.gov.au/about-us/regions-and-locations> |  |
| Committee of Management Guidelines | <http://www.delwp.vic.gov.au/committees>  OR  <http://www.depi.vic.gov.au/forestry-and-land-use/managing-land/managing-crown-land/committee-of-management-guidelines> | 1. Introduction |
| Committee of Management support module  **(small committees)** | Committees of Management support module  for small (category 3) committees:  <http://www.delwp.vic.gov.au/committees>  Includes:   * Induction pack (guidance notes) * Policy pack (model policies) | 1. Introduction  2. Membership  3. Meetings  4. Standards of conduct  5. Good work practices |
| On Board support modules  **(large committees)** | On Board support modules  for large (category 1 and 2) committees  <http://www.delwp.vic.gov.au/onboard> | 1. Introduction  2. Membership  3. Meetings  4. Standards of conduct  5. Good work practices |
| Coastal Committees of Management | <http://www.depi.vic.gov.au/forestry-and-land-use/coasts/coastal-committees-of-management> | 1. Introduction  7. Managing the reserve |
| Declaration of Private Interests form | <http://www.depi.vic.gov.au/forestry-and-land-use/managing-land/managing-crown-land> | 2. Membership |
| Native Vegetation Permitted Clearing Regulations | <http://www.depi.vic.gov.au/environment-and-wildlife/biodiversity/native-vegetation/native-vegetation-permitted-clearing-regulations> | 7. Managing the reserve |
| Protected Flora Controls | <http://www.depi.vic.gov.au/environment-and-wildlife/threatened-species-and-communities/flora-and-fauna-guarantee-act-1988/protected-flora-controls> | 7. Managing the reserve |
| Fences and Control Lines after Bushfire | <http://www.depi.vic.gov.au/fire-and-emergencies/recovery-after-an-emergency/fences-control-lines-and-essential-water-after-bushfire> | 7. Managing the reserve |
| Leasing of Crown Land | <http://www.depi.vic.gov.au/forestry-and-land-use/managing-land/crown-land-leasing,-licenses-and-permits> | 8. Leasing and licencing |
| Native Title | <http://www.depi.vic.gov.au/forestry-and-land-use/managing-land/indigenous-land-management> | 9. Developing the reserve |
| Fees and charges | <http://www.depi.vic.gov.au/about-us/doing-business-with-us/fees-and-charges> | 13. Finances |
| Native Vegetation Permitted Clearing Regulations | <http://www.depi.vic.gov.au/environment-and-wildlife/biodiversity/native-vegetation/native-vegetation-permitted-clearing-regulations> | 7. Managing the reserve |
| Protected Flora Controls | <http://www.depi.vic.gov.au/environment-and-wildlife/threatened-species-and-communities/flora-and-fauna-guarantee-act-1988/protected-flora-controls> | 7. Managing the reserve |
| Fences and Control Lines after Bushfire | <http://www.depi.vic.gov.au/fire-and-emergencies/recovery-after-an-emergency/fences-control-lines-and-essential-water-after-bushfire> | 7. Managing the reserve |
| Leasing of Crown Land | <http://www.depi.vic.gov.au/forestry-and-land-use/managing-land/crown-land-leasing,-licenses-and-permits> | 8. Leasing and licencing |
| Native Title | <http://www.depi.vic.gov.au/forestry-and-land-use/managing-land/indigenous-land-management> | 9. Developing the reserve |
| Fees and charges | <http://www.depi.vic.gov.au/about-us/doing-business-with-us/fees-and-charges> | 13. Finances |

## 14.3 Other useful webpages (non-DELWP)

| **Webpage name** | **URL** |
| --- | --- |
| Appointment and Remuneration Guidelines for Victorian Government Boards, Statutory Bodies and Advisory Committees | Department of Premier and Cabinet | <http://www.dpc.vic.gov.au/index.php/policies/governance/appointment-and-remuneration-guidelines> |
| Dispute Settlement Centre of Victoria | Department of Justice | <http://www.disputes.vic.gov.au> |
| Grants Victoria | <http://www.vic.gov.au/grants> |
| Our grants | Community Crime Prevention, Victoria | <http://www.crimeprevention.vic.gov.au/home/our+grants/> |
| Staff management in non- profit organisations | Not For Profit Compliance Support Centre | <http://www.nfpcompliance.vic.gov.au/managing-people> |
| Volunteers | Worksafe | <http://www.worksafe.vic.gov.au/safety-and-prevention/your-industry/local-government/your-legal-duties/volunteers> |
| Our Community | Home | <http://ourcommunity.com.au/> |
| Conflict Management | Clubhelp | <http://www.clubhelp.org.au/governance/conflict-management> |
| Insurance and risk management | Justice Connect | <http://www.nfplaw.org.au/insurance> |
| Volunteering Opportunities in Australia | SEEK Volunteer | <http://volunteer.com.au/> |
| Volunteering Opportunities in Australia | Go Volunteer | <http://govolunteer.com.au/> |
| Keeping your organisation's registration details up-to-date | Australian Taxation Office | <http://www.ato.gov.au/Non-profit/Getting-started-for-non-profit-organisations/Registering-your-organisation/Keep-your-organisation-s-registration-details-up-to-date/> |
| Victorian Public Entity Directors’ Code of Conduct 2006 | State Services Authority | <http://www.ssa.vic.gov.au/CA2571410025903D/WebObj/DirectorsCodeGuidanceNotes/$File/DirectorsCodeGuidanceNotes.pdf> |
| Independent Broad-based Anti-corruption Commission | <http://www.ibac.vic.gov.au> |
| Record keeping for small businesses | Australian Taxation Office | <http://www.ato.gov.au/General/Other-languages/In-detail/Information-in-other-languages/Record-keeping-for-small-businesses> |
| Record keeping for Treasurers | Our Community | [http://www.ourcommunity.com.au/financial/financial\_article.jsp?articleId=2900"](http://www.ourcommunity.com.au/financial/financial_article.jsp?articleId=2900%22) |
| Commissioner for Privacy and Data Protection | <http://www.dataprotection.vic.gov.au/> |
| Find your local council | Department of Transport, Planning and Local Infrastructure | <http://www.dpcd.vic.gov.au/localgovernment/find-your-local-council> |
| Country Fire Authority | <http://www.cfa.vic.gov.au/> |
| Heritage Victoria | Home | <http://www.heritage.vic.gov.au/> |
| Aboriginal Affairs Victoria | <http://www.dpc.vic.gov.au/index.php/aboriginal-affairs/aboriginal-affairs-overview> |
| Insurance and Risk Management Help Centre | Our Community | <https://www.ourcommunity.com.au/insurance/insurance_main.jsp> |
| Risk Management Register | Our Community | <http://www.ourcommunity.com.au/files/insurance/checklists/RiskMgtRegister.doc> |
| Fair Work Ombudsman | <http://www.fairwork.gov.au/Pages/default.aspx> |
| Australian Government Business Resource | <http://www.business.gov.au/contractors> |
| Australian Government Department of Employment | <http://employment.gov.au/> |
| Australian Taxation Office | <http://www.ato.gov.au/> |
| State Revenue Office | Home | <http://www.sro.vic.gov.au/> |
| Australian Human Rights Commission | Home | <http://www.humanrights.gov.au/> |
| *Sexual Harassment Code of Practice* and *A Guide to the Sex Discrimination Act* | Australian Human Rights Commission | <https://www.humanrights.gov.au/publications-home/all> |
| Worksafe | Home | <http://www.worksafe.vic.gov.au/> |
| [Guide for running a small business](http://www.ato.gov.au/Business/Starting-and-running-your-small-business/Running-your-business/) | Australian Taxation Office | <http://www.ato.gov.au/Business/Starting-and-running-your-small-business/Running-your-business/> |